

**NEW DELHI MUNICIPAL COUNCIL
Office of the Advisor (RR)
PALIKA KENDRA : SANSAD MARG
NEW DELHI 110001**

New Delhi, the 4th January, 2018

Subject: Proposal for amendment of Recruitment Rules for various categories of the posts in Accounts / Finance Department

It is proposed to amend the Recruitment Rules for various categories of the posts in the Accounts / Finance Department. Proposal for amendment of RRs has been formulated in accordance with the latest instructions on framing and amendment of RRs issued by DoP&T from time to time.

2. The drafts of the proposed amended RRs are uploaded on the web-site of NDMC in terms of DoP&T's OM No AB-14017/61/2008-Estt.(RR) dated 13.10.2015 for comments, if any; from the stakeholders before taking up the proposal with the UPSC and other agencies for finalizing the Recruitment Rules.

3. The comments may be furnished urgently so as to reach Shri R.K.Malhotra, Advisor (RR), NDMC, Room No.,1620, Palika Kendra, New Delhi or at e-mail ID: advisor.rr@ndmc.mail.gov.in within 30 days.

(R.K.Malhotra)
Advisor (RR)

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No.....dated.....as required, under sub-section (2) of the said Act, in connection with the recruitment to the posts of Director (Accounts) / Director (Finance) in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Director(Accounts) / Director (Finance) of New Delhi Municipal Council of New Delhi 2018.
(ii) They shall come into force on the date of their publication in the official Gazette.
2. **Number of Posts, Classification and Scale of Pay** : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. **Method of recruitment, age limit and other Qualifications, etc.** : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.
4. **Disqualification : No person –**
 - a) who has entered into or contracted a marriage with a person having a spouse living, or
 - b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;
provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax** : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. **Savings** : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

Name of the Post	No. of posts	Classification	Scale of Pay	Whether selection by merit or selection -cum-seniority or non-selection post	Age limit for direct recruitment
1	2	3	4	5	6
Director (Accounts) :1 Post Director (Finance): 1 Post	02* (2018) *Subject to variation dependent on workload	Category 'A'	1. Level 12 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.7600). 2. Level 13 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 4 Rs.37400-67000 Grade Pay Rs.8700) (For officers with 5 years service at level 12 in the pay matrix ((Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.7600)).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	Nil	50% vacancies by promotion failing which by deputation 50% vacancies by deputation
In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made			If DPC exists, what is its composition
11			12
<p><u>Promotion :</u> Joint Financial Adviser (Jt. FA)/Joint chief accounts officer (Jt. CAO) at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600) with five years' regular service in the grade and possessing degree from a recognized university or equivalent.</p> <p>Note:- Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p>			<p><u>Group 'A' DPC (for considering promotion)</u></p> <ol style="list-style-type: none"> 1. Chairman/Member, UPSC - Chairman 2. Secretary, NDMC – Member 3. F.A., NDMC – Member
			13
			<p>Consultation with UPSC is necessary for appointment to the post on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.</p>

Deputation :

Officers of the Indian Audit & Accounts Service (IA&AS), Indian Civil Accounts Service (ICAS), Indian Defence Accounts Service (IDAS), Indian Railways Accounts Service (IRAS), Indian Posts and Telegraphs Accounts and Finance Service (IP&TAFS)

- (a) (i) Holding analogous posts on regular basis; or
(ii) With five years' regular service at level-11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600) or equivalent; and Possessing 10 years experience in Finance/Accounts matters.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.

Similarly deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central govt. shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of the applications)

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No.....dated.....as required, under sub-section (2) of the said Act, in connection with the recruitment to the posts of Joint Financial Adviser(Jt. FA)/ Joint Chief Accounts Officer (Jt. CAO) in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Joint Financial Adviser(Jt. FA)/ Joint Chief Accounts Officer (Jt. CAO) of New Delhi Municipal Council of New Delhi 2018. (ii) They shall come into force on the date of their publication in the official Gazette.
2. **Number of Posts, Classification and Scale of Pay** : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. **Method of recruitment, age limit and other Qualifications, etc.** : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.
4. **Disqualification : No person –**
 - a) who has entered into or contracted a marriage with a person having a spouse living, or
 - b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post; provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax** : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. **Savings** : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

5. **Power to relax** : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. **Savings** : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

Name of the Post	No. of posts	Classification	Scale of Pay	Whether selection by merit or selection -cum-seniority or non-selection post	Age limit for direct recruitment
1	2	3	4	5	6
Joint Financial Adviser(Jt. FA)/ Joint Chief Accounts Officer (Jt. CAO)	05 (2018)* *Subject to variation dependent on workload	Category 'A'	Level 11 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.6600).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	
7	8	9	10	
N.A.	N.A.	Two years	Promotion failing which by deputation	
In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made			If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11			12	13
<p><u>Promotion</u></p> <p>Senior Accounts/Finance Officer at level 10 in the pay matrix as per CCS(RP) Rules, 2016 (<i>Pre revised pay band 3 Rs.15,600-39,100 Grade Pay Rs.5400</i>) having five years regular service in the grade and possessing Degree from a recognized University/Institute or equivalent.</p> <p>Note-: Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already</p>			<p>Category 'A' DPC (for considering promotion)</p> <ol style="list-style-type: none"> 1. Chairman/Member, UPSC - Chairperson 2. Secretary, NDMC - Member 3. FA, NDMC - Member 	<p>Consultation with UPSC is necessary for appointment to the post on each occasion subject to Section 40 of the New Delhi Municipal Council Act, 1994.</p>

completed such qualifying/ eligibility service.

Deputation:

Officers of the Centre/State Govts./UTs

“(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis at level 10 as per CCS (RP) Rules, 2016(*Pre revised pay band 3 Rs.15,600-39,100 Grade Pay Rs.5400*). or equivalent in the parent cadre/ department; and

(b) Possessing the following educational qualifications and experience:

(i) Degree from a recognized university or equivalent.

(ii) Five years experience in Finance/ Accounts matters.

Note : The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion)

(Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No.....dated.....as required, under sub-section (2) of the said Act, in connection with the recruitment to the posts of Senior Accounts/Finance Officer in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Senior Accounts/Finance Officer of New Delhi Municipal Council of New Delhi 2018.
(ii) They shall come into force on the date of their publication in the official Gazette.
2. **Number of Posts, Classification and Scale of Pay** : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. **Method of recruitment, age limit and other Qualifications, etc.** : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.
4. **Disqualification : No person –**
 - a) who has entered into or contracted a marriage with a person having a spouse living, or
 - b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;
Provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax** : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. **Savings** : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF SR. ACCOUNTS / FINANCE OFFICER

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Senior Accounts /Finance Officer	12*(2018) *subject to variation dependent on workload	Category 'B'	Level 10 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 3 Rs.15600-39100 Grade Pay Rs.5400).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	
7	8	9	10	
N.A.	N.A.	Nil	Promotion failing which by deputation	
In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made			If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11			12	13
<p><u>Promotion</u></p> <p>Accounts/Finance Officer at Level-9 in the pay matrix as per CCS(RP) Rules, 2016 (Pre-revised in the pay scale of ₹9300-34800 + Rs.5400/- Grade Pay with two years regular service in the grade.</p> <p>Note : Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors and have already completed such qualifying/eligibility service.</p> <p><u>Deputation:</u></p> <p>Officers of the Centre/State Govts./UTs</p>			<p>Group 'B' DPC (for consideration promotion):</p> <ol style="list-style-type: none"> 1. Secretary, NDMC- Chairman 2. Director Accounts/ Finance- Member 3. Director (P), NDMC- Member 	<p>Consultation with UPSC is necessary while appointing an officer on deputation</p>

“(a) (i) Holding analogous posts on regular basis in the parent cadre/department; or
(ii) with two years service in the grade rendered after appointment thereto on a regular basis at level 8 as per CCS (RP) Rules, 2016(Pre-revised PB-2 ₹9300-34800 + Rs.4800/- Grade Pay) or equivalent in the parent cadre/ department; and
(iii) with three years’ service in the grade rendered after appointment thereto on a regular basis at level 7 as per CCS(RP) Rules, 2016 (Pre-revised PB-2 in the scale of pay of ₹9300-34800 + Rs.4600/- Grade Pay) or equivalent in the parent cadre/department; and

(b) (i) Having passed S.O. Grade Examination conducted by Municipal Chief Auditor, MCD or equivalent;

OR

Pass in the SAS or equivalent examination conducted by any of the organized accounts department of the Central Govt.

OR

Successful completion of training in cash and accounts work in the ISTM or equivalent; and

(ii) Possessing five years experience in cash, accounts and budget work.

Note : The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion)

(Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications)

DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No.....dated.....as required, under sub-section (2) of the said Act, in connection with the recruitment to the posts of Accounts/Finance Officer in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1. Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Accounts/Finance Officer of New Delhi Municipal Council of New Delhi 2018.
(ii) They shall come into force on the date of their publication in the official Gazette.
2. **Number of Posts, Classification and Scale of Pay** : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.
3. **Method of recruitment, age limit and other Qualifications, etc.** : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.
4. **Disqualification : No person –**
 - a) who has entered into or contracted a marriage with a person having a spouse living, or
 - b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;
provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
5. **Power to relax** : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. **Savings** : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ACCOUNTS / FINANCE OFFICER

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
ACCOUNTS / FINANCE OFFICER	17*(2018) *subject to variation dependent on workload	Category 'B'	Level 9 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay Rs.5400).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	
7	8	9	10	
N.A.	N.A.	Nil	Promotion failing which by deputation	
In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made			If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11			12	13
<p>Promotion :</p> <p>Asstt. Accounts/Finance Officer at Level-8 in the pay matrix as per CCS(RP) Rules, 2016 (Pre-revised PB-2 Rs.9300-34800 + Rs.4800/- Grade Pay) with two years regular service in the grade who have qualified Section Officer Grade Examination conducted by Municipal Chief Auditor, MCD.</p> <p>Note : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such</p>			<p>Group 'B' DPC (for consideration promotion):</p> <p>1.Secretary, NDMC-</p> <p>Chairman</p> <p>2.Director Accounts/ Finance-</p> <p>Member</p>	<p>Consultation with UPSC is necessary while appointing an officer on deputation</p>

<p>qualifying/eligibility service.</p> <p><u>Deputation :</u></p> <p>Officers of the Central/State Govts./U.T.s :-</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre/department; or (ii) With three years' service in the grade rendered after appointment thereto on a regular basis at level 7 as per CCS(RP) Rules, 2016 (Pre-revised PB-2 Rs.9300-34800 + Rs.4600/- Grade Pay) or equivalent in the parent cadre/department; and</p> <p>(b) (i) Having passed S.O. Grade Examination conducted by municipal Chief Auditor, MCD or equivalent;</p> <p style="text-align: center;">OR</p> <p>(i) A pass in the SAS or equivalent examination conducted by any of the organized accounts department of the Central Govt. ;</p> <p style="text-align: center;">OR</p> <p>Successful completion of training in cash and accounts work in the ISTM or equivalent;</p> <p>(ii) Possessing five years experience in cash, accounts and budget work.</p> <p>Note : The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).</p>	<p>3. Director (P), NDMC- Member</p>	
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DELHI GAZETTE : NATIONAL CAPITAL TERRITORY GOVT.

NOTIFICATION

No.F.....The following recruitment regulations made by the New Delhi Municipal Council, New Delhi under clause (C) sub section (1) of Section 43 of the New Delhi Municipal Council Act, 1994(44 of 1994) vide its Resolution No.... dated and in consultation with the Union Public Service Commission F.No.....dated.....as required, under sub-section (2) of the said Act, in connection with the recruitment to the posts of Assistant Accounts/Finance Officer in the New Delhi Municipal Council, New Delhi have been approved by Central Government / Ministry of Home Affairs, vide No.....dated..... under the provisions of sub-section (2) of section 387 of the said Act, are hereby published in the schedule annexed hereto:

1.Short title and commencement : (i) These regulations may be called the recruitment regulations for the post of Assistant Accounts/Finance Officer of New Delhi Municipal Council of New Delhi 2018.

(ii) They shall come into force on the date of their publication in the official Gazette.

2. Number of Posts, Classification and Scale of Pay : the number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these regulations.

3. Method of recruitment, age limit and other Qualifications, etc. : The method of recruitment to the said post, age limit, qualifications and other matters relating to thereto, shall be as specified in column (5) to (13) of the said Schedule aforesaid.

4. Disqualification : No person –

a) who has entered into or contracted a marriage with a person having a spouse living, or

b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post;

provided that the New Delhi Municipal Council, may, if satisfied that such marriage is permissible under the personal law application to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax** : Where the NDMC is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these regulations with respect to any class or category of persons.

6. **Savings** : Nothing in these rules shall affect reservations, relaxations of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the New Delhi Municipal Council, New Delhi from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT ACCOUNTS / FINANCE OFFICER

Name of post	No. of post (s)	Classification	Pay Level in Pay Matrix	Whether selection post or non-selection post	Age Limit for direct recruitment
1	2	3	4	5	6
Assistant Accounts/Finance Officer	75*(2018) *subject to variation dependent on workload	Category ' B'	Level 8 in the pay matrix as per CCS(RP) Rules, 2016 (Pre revised pay band 2 Rs.9300-34800 Grade Pay Rs.4800).	Selection	N.A.

Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Period of probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods
7	8	9	10
N.A.	N.A.	Two years	Promotion failing which by deputation
In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption to be made			If DPC exists, what is its composition
11			12
<p><u>Promotion :</u></p> <p>Jr. Asstt., Sr. Asstt., Stenographer, Head Asstt. and Data Entry Operators in their respective pay scales who have passed Section Officer Grade Examination conducted by Municipal Chief Auditor, MCD.</p> <p><u>Deputation :</u></p> <p>Officers under the Central/State Govts./UTs :-</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre/department; or (ii) With two years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.9300-34800 + Rs.4600/- Grade Pay or equivalent in the parent cadre/department; and (b) (i) Having passed S.O. Grade Examination conducted by Municipal Chief Auditor, MCD or equivalent;</p>			<p>Group 'B' DPC (for consideration promotion):</p> <p>1. Secretary, NDMC- Chairman</p> <p>2. Director Accounts/ Finance- Member</p> <p>3. Director (P), NDMC- Member</p>
			<p>Circumstances in which UPSC is to be consulted in making recruitment</p> <p>13</p> <p>Consultation with UPSC is necessary while appointing an officer on deputation.</p>

<p style="text-align: center;">OR</p> <p>(i) A pass in the SAS or equivalent examination conducted by any of the organized accounts department of the Central Govt. ;</p> <p style="text-align: center;">OR</p> <p>Successful completion of training in cash and accounts work in the ISTM or equivalent; and</p> <p>(ii) Possessing four years experience in cash, accounts and budget work.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of the applications).</p>		
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